

The purpose of this data collection for SY 2006-2007 is to gather student information on **all first year LEP students** enrolled in the school corporations implementing the ISTEP+ Flexibility for first year LEP students.

School corporations are **required** to administer ISTEP+ math and science assessments to LEP students who have been enrolled in U.S. schools for less than one year (enrolled in U.S. schools after October 1, 2005). In terms of ISTEP+ English/language arts assessments for these students, corporations have two options:

- 1) Administer the English/language arts portion of ISTEP+; OR
- 2) Administer the LAS Links English Language Proficiency Assessment in the spring of 2007. Schools will be required to submit all students falling into this category.

NOTES:

- “Less than one year” indicates the student first enrolled in U.S. schools after October 1, 2005. *All prior schooling in the U.S. contributes toward this calculation. The first year does not “start over” if students withdraw then re-enroll.*
- Participation in the LAS Links Placement Test does not qualify students for this flexibility.
- All prior schooling in U.S. contributes towards this

Audience

Public schools, accredited nonpublic schools, charter schools and freeway schools can report data on students.

Instructions

The required data should be collected on first year limited English proficient (LEP) students exempted from English/Language Arts portion of ISTEP+, combined into a file, and submitted to the Department of Education through the Application Center. The file may be any of the formats contained in this document. This file must contain all the fields in the order described in the data layout below.

The required collection period will begin on **October 2, 2006** and last until **October 16, 2006**, which is the final date for submission. During this time you are required to transfer the file to the Department of Education using the secured Application Center.

LEP/ISTEP+ Data Layout

Field Order	Fieldname Description	Length	Data Field Specification and Requirements	Notes
1	School Number	4	State Assigned School ID Required Field: YES	School building where the student is located.
2	Student Test Number (STN)	9	Official Student Test Number (STN) assigned to student Required Field: YES	Warning messages will be generated if an STN appears in the same file more than once.
3	Date of U.S. Enrollment	8 or 10	Date the student was first enrolled in U.S. school. Allowable Date Formats: MMDDYYYY and MM/DD/YYYY Where: MM = Month (01 - 12) DD = Day (01 - 31) YYYY = Year (1900 - 2099) Required Field: YES	Students enrolled after Oct 1, 2006 for the 06-07 school year that did not take the ISTEP, should not be reported.

References:

Fall 2006 First Year Flexibility: Letters and Memorandum <http>

Example Data File Formats

The following section contains example data files in the allowed comma delimited and positional

Comma Delimited Format

0001,000102001,12/01/2005

The following section contains a history of changes made to the LEP/ISTEP+ from the prior version.

Version	Change History
10.10.06	Notes added on date of enrollment.
10.06.06	Notes added for calculation of less than 1 year.
09.27.06	Note about highlight out-of-state students removed from second paragraph.
09.21.06	Original Version